

MINUTES  
CITY COUNCIL MEETING  
August 24, 2015

**Call to Order**

President Lavender-Norris called the meeting to order at 7:45 pm p.m. and welcomed everyone to the meeting. Council members present were President Linda Lavender-Norris, Council Vice President Marie Lawson, Mssr, Joseph Hamrick, Edward Simpson and Mrs. Arvilla Hunt. Staff members present included City Manager Michael Trio, Finance Director John Marcarelli, City Solicitor John Carnes, and Police Chief John Laufer and recording secretary Ruthann Mowday.

President Lavender-Norris announced an Executive Session was held on August 24, 2015 to discuss personnel and legal matters.

President Lavender-Norris announced Mrs. Jones and Mrs. Green would not be in attendance.

**Approval of Minutes:**

Mrs. Hunt made a motion to approve the August 10, 2015 with corrections; Vice President Lawson seconded the motion. Motion passed 5-0.

**Approval of Accounts Payable**

Vice President Lawson made a motion to approve the accounts payables; Mrs. Hunt seconded the motion. Motion passed 5-0.

**Additions, Deletions or Modifications to the Agenda**

Mr. Simpson made a motion to add action item #8) extend trash fee payments until September without a penalty; Mrs. Hunt seconded the motion. Motion passed 5-0.

Mr. Simpson made a motion to add action item #9) Replacement fee for recycle toters @ \$65.00 each; Mrs. Hunt seconded the motion. Motion passed 5-0.

**Presentation**

1. Certificate of Recognition to Giant Foods, Thorndale  
Vice President Lawson announced the Certificates of Recognition for Giant Food Store #63012, Thorndale PA is in recognition of the overwhelming generosity of the staff, patrons and management.
2. Certificate of Recognition to Wentz Funeral Home  
Vice President Lawson announced the Certificates of Recognition for Wentz Funeral home is in recognition of the overwhelming generosity of the staff and management.

The Coatesville City Council extends their appreciation for helping a family of our community in their time of need.

**Citizens' Hearings – Regular Action Items Only (3 Minutes)**

There were no citizens' hearings on regular action items only.

Mr. Simpson made a motion to close citizens' hearings on regular action items only; Vice President Lawson seconded the motion. Motion passed 5-0.

### Discussion Item

1. Discuss Capital Financing – (Public Works Skid Loader lease)  
Chief Laufer explained the current piece of equipment the City has will cost \$17,000 in repairs. The Public Works Department is asking for Skid Steer and Compact Track loader. The goal is to lease the vehicle for 5 years. The Lease payments would be \$1,000 a month. It would cost less in one year of lease fees than one repair that there is no guarantee it will fail again. Chief Laufer asked for the item to be placed on the 2016 budget but acquire the equipment in November. The first payment would not be until January 2016.
2. Discuss replacement cost of recycling totes  
Item added as an action item.
3. Discuss Vending on Main Street  
President Lavender-Norris asked for a need to relax on the outside vendors on Lincoln Highway. There is currently no vending along Lincoln Highway. Mr. Simpson explained this is unfair to the current business owners. President Lavender-Norris explained the vendors will still be required to fill out an application and have it approved. Council asked staff to look further into the issue.

### Regular Action Items

1. Receive and consider Charles Pinchback for the Parks and recreation Advisory Board for the term 2014-2017 and Charles Thoman to the Zoning Hearing Board as an alternate for the term 2015-2017  
Mr. Hamrick made a motion to remove Charles Pinchback from the agenda and appoint Charles Thoman to the Zoning Hearing Board as an alternate for the term 2015-2017; Mrs. Hunt seconded the motion. Motion passed 5-0.
2. Receive and consider Second Reading and Adoption an Ordinance amending Chapter 108-1 "Fees" Subsection U. (9) for use of the Community Center to require minimum charge of \$200.00 for four hours of use (at \$50.00 per hour), \$75.00 for each additional hour of use, \$150 dollar security deposit (refundable if returned in same condition), and a \$25 application fee; additionally, a new section (1.1) is added imposing a penalty of \$25.00 for failure to pay in advance for any recreational use fee.  
Mr. Simpson made a motion to approve the second reading and adoption and Ordinance amending Chapter 108-1 "Fees" Subsection U. (9) for use of the Community Center to require minimum charge of \$200.00 for four hours of use (at \$50.00 per hour), \$75.00 for each additional hour of use, \$150 dollar security deposit (refundable if returned in same condition), and a \$25 application fee; additionally, a new section (1.1) is added imposing a penalty of \$25.00 for failure to pay in advance for any recreational use fee; Vice President Lawson seconded the motion. Motion passed 5-0.
3. Receive and consider a Resolution – grant request from the City of Coatesville for Redevelopment Authority's Conveyance of title to real property at W. Lincoln Highway and

Church Street, City of Coatesville (Chester County UPI#16-5-348) to the City of Coatesville for public use.

Mr. Simpson made a motion to accept the Resolution granting request from the City of Coatesville for Redevelopment Authority's Conveyance of title to real property at W. Lincoln Highway and Church Street, City of Coatesville (Chester County UPI#16-5-348) to the City of Coatesville for public use; Mrs. Hunt seconded the motion. Motion passed 5-0.

4. Receive and consider authorizing the City Manager to file a formal response to the RFP for the District Courts within the time frame set forth by the County

Mrs. Hunt made a motion to authorize the City Manager to file a formal response to the RFP for the District Courts within the time frame set forth by the County; Vice President Lawson seconded the motion. Motion passed 5-0.

5. Receive and consider Johnson Controls, Inc. as the Energy Service Company (ESCO) in accordance with PA Act 39, 2010, "The Guaranteed Energy Savings Act"

Vice President Lawson made a motion to approve a Resolution establishing Johnson Control as the Energy Service Company (ESCO) in accordance with PA Act 39, 2010, "The Guaranteed Energy Savings Act" based on a proposal received on August 7, 2015; Mr. Hamrick seconded the motion. Motion passed 5-0.

6. Receive and consider conditional offer of employment for two part-time Police Officers.

Mr. Carnes Turning now to the appointment of part-time patrol officers, the Civil Service Commission has provided us with the certified list of applicants for the appointment of Part time offices who have successfully completed the oral and written exams for appointment. The Third Class City Code requires that the Chief of Police nominate a candidate from among the three highest ranked applicants on the eligibility list. These appointments are for the position of part-time Patrol Officer within the Coatesville Police Department. Any candidate who is eligible for veterans' preference under the Third Class City Code, appearing on the list of three candidates must be selected. Candidates appointed tonight by council will be conditionally appointed subject to successful completion of a background check, medical and psychological evaluation.

The first list of three candidates for consideration by Council are ranked by score as follows:

1. **Jesse J, Emmons**
2. Michael J. Triolia, Jr.
3. Kevin M. Cosentino

From this list, Chief Laufer has nominated Jesse .T. Emmons for conditional appointment as a part-time Patrol Officer in the City Police Department.

Vice President Lawson moved that Jesse J. Emmons be appointed as a part-time Patrol Officer in the City Police Department subject to successful completion of a background check, physical and psychological examination; Mrs. Hunt seconded the motion.

Motion passed 5-0.

The motion carries and Jesse J. Emmons is appointed as a Patrol Officer on a part-time basis, subject to successful completion of a background check, medical and psychological exam

The second list of three candidates for consideration by Council are ranked by score as follows:

**2. Michael J. Triolia Jr.**

3. Kevin M. Cosentino
4. Richard J. Howell

From this list, Chief Laufer has nominated Michael J. Triolia, Jr. for conditional appointment as a part-time Patrol Officer in the CityPolice Department.

Vice President Lawson moved that Michael J. Triolia, Jr. be appointed as a part-time Patrol Officer in the City Police Department subject to successful completion of a background check, physical and psychological examination; Mrs. Hunt seconded the motion. Motion passed 5-0.

The motion carries and Michael J. Triolia, Jr is appointed as a Patrol Officer on a part-time basis, subject to successful completion of a background check, medical and psychological exam

7. Receive and consider request for waiver of trash liens for property located at 821 Madison Street  
Mrs. Hunt made a motion to consider a request for waiver of trash liens for property located at 821 Madison Street; Vice President Lawson seconded the motion. Motion failed 0-5 with all present members dissenting.
8. Receive and consider extending grace period trash fees before penalty  
Mrs. Hunt made a motion to extend the grace period for the trash fee until September 20, 2015; Vice President Lawson seconded the motion. Motion passed 5-0.
9. Receive and consider Resolution establishing the cost of replacement recycling containers at sixty five (\$65.00) dollars per container  
Vice President Lawson made a motion to approve a Resolution establishing the cost of replacement recycling containers at sixty five (\$65.00) dollars per container; Mrs. Hunt seconded the motion. Motion passed 5-0.

**Solicitors Report**

Mr. Carnes announced the Family Dollar Store project will be ready for final action at the first meeting in September.

The City solicitor has coordinated on behalf of the City with the RDA solicitor to obtain control of the G.O. Carlson property at Church Street and Lincoln Highway and has assisted in the City's action to

respond to an RFP from the County (to build two district courts for lease by the County) thereby improving the area and providing benefits to the City of Coatesville and its citizens.

### **City Manager's Report**

Mr. Trio announced he met with all the Department heads/managers to review the current conditions and moral of the personnel. In general the staff is eager to work to improve services and he is encouraging an open door policy for suggestions and improvements.

The departmental budget worksheets have been received and are being reviewed. There is a review of the department need and proposals for the 2016 budget, continuing to refine the base lines and integrate tax and pension allocations as they are received by the State.

A meeting was held with Legend properties with the representatives of RDA, State of PA and Representative Harry Lewis, Council President Linda Lavender-Norris and the City Manager.

Mr. Trio announced he has initiated various building clean up and aesthetic projects around City Hall. Serious operational issues have been identified by the Police and the Public Works Department relative to the future operation of the Ash Park Pool in 2016.

The Codes Department are working with Mr. Trio to review various compliance issues as they arise and will be reviewing staff and permit procedures going forward.

Council asked for the money from the Family Dollar Store is earmarked for recreation use (water features).

### **Citizens' Hearings – *Non-Agenda Items Only* (3 Minutes)**

#### Jarrett Jackson

Mr. Jackson submitted a Halloween Parade Special Event application from the Parks and Recreation Advisory Board and Parks and Recreation Commission. Council explained Mr. Jackson will need permission from PennDot to close Lincoln Highway.

#### Tanya Wood

Mrs. Wood asked for the grates on Charles Street to be cleaned out. She voiced her concerns regarding 216 and 224 Charles Street. The properties at one time were condemned, they pulled the papers down and now have people moved in.

#### Elaine Richmond

Ms. Richmond announced that she did not receive her trash statement. She asked for a waiver of the late fees. Council explained there is a grace period until September 20, 2015.

#### Dave DeSimone

Mr. DeSimone thanked City Council, everything is moving beautifully in the City. He voiced his concerns regarding business owners cleaning up around their businesses. He is interested in forming a beautification Committee.

#### Claudia McMillan

Ms. McMillan voiced her concerns regarding a neighboring property.

Mr. Simpson made a motion to close citizens' hearings on non-agenda items only; Vice President Lawson seconded the motion. Motion passed 5-10.

### **Special Events**

There were no special events at this time.

### **Council Comments**

Mr. Hamrick thanked everyone for attending the meeting. Hope to see you next meeting.

Mr. Simpson thanked everyone for attending the meeting. See you next time.

Mrs. Hunt thanked everyone for attending the meeting. See you next time.

Vice President Lawson thanked everyone for attending the meeting. She explained that she took a ride along with the Codes Department, there are a lot of properties that need taken care of. The yard of the week has begun. Eagle Disposal has agreed to have totes and trash in the same location. She would like to help get the beautification moving. A ward meeting was held, 4 people attended, but meeting was very informative.

President Lavender-Norris thanked everyone for attending the meeting. She truly appreciates everyone. The Jazz concerts on Friday nights are awesome and have had a wonderful turnout. She thanked Mr. Allen Smith and Coatesville Community Development. We are working together to make a difference. Have a good night and God Bless.

### **Adjournment**

Mrs. Hunt made a motion to adjourn the meeting at 8:59 pm; Vice President Lawson seconded the motion. Motion passed 5-0.